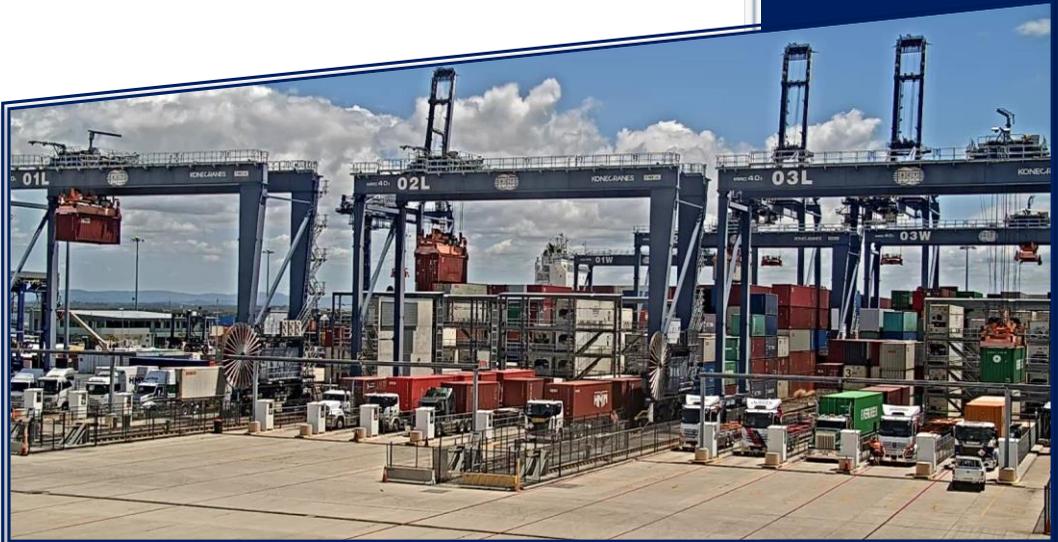


HSEQ Management System

Hutchison Ports Brisbane

Truck Driver Handbook

Version 04





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Introduction

The objectives of the Truck Driver Handbook is to achieve a working environment in which no person is injured and no plant and equipment is damaged. The handbook provides information to achieve these objectives.

- Understanding of the Gate Process
- Understanding of Driver responsibilities
- Understanding on the Auto Stacking Crane
- Safe system of work

This handbook contains important information for Truck Drivers on the processes involved to enter, exit the site and the container exchange process.

Please take the time to read through the information contained in this handbook.

Truck Driver Handbook

The handbook is NOT intended to encompass all aspects of the Auto Gate and Auto Stacking Crane process it is designed to provide truck drivers with the general information on the processes involved in entering and exiting the site.



List of Abbreviations

Abbreviation	Description
ASC	Automatic Stacking Crane
B/bulk	Break bulk cargo
BCT	Brisbane Container Terminal
CFS	Container Freight Station
CML	Concessional Mass Limits
CoR	Chain of Responsibility
DAB	Drivers Amenities Building
DOA	Department of Agriculture
F/rack	Flatrack
FUPS	Front Underrun Impact Protection
GML	General Mass Limit
GOS	Gate Operating System
HML	Higher Mass Limit
LSTP	Land Side Transfer Point
MAN	Manual Exchange Area
MSIC	Maritime Security Identification Card
NHVR	National Heavy Vehicle Register
TAS	Truck Appointment System
YEP	Yard Entry Point
WIM	Weigh in Motion

1 Overview

The handbook provides information on the processes and procedures that Truck Drivers will encounter and interact with when accessing the BCT Terminal including the following:
Truck Appointment System (TAS),

- Before Truck Arrival Gate

Operating System (GOS)

- Traffic Flow in the Terminal
- Pre-Gate
- Driver Amenities Building (DAB) Yard

Enter and LSTP

- Call Up Board & Yard Entry Point (YEP)
- Container Exchange in the Manual Areas-OOG, F/racks, B/bulk
- Container Exchange in the ASC Areas

Terminal Exit

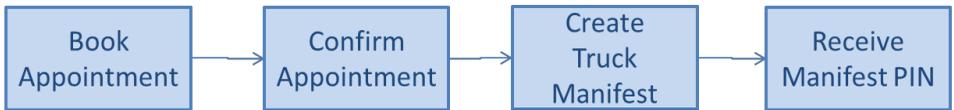
- Weigh in Motion (WIM)
- Exit Gate

2 Truck Appointment System

2.1 Booking and Preparation

Before arrival at the Terminal Truck Drivers should ensure the following has been completed:

Before Truck Arrival: Carrier Action



- The Carrier will complete the above steps using TAS
- The Driver must have Unique Manifest PIN for the Visit
- The Truck must Arrive within the allocated Time Zone

To ensure that the Truck Visit is Efficient – Carriers must check the following before Time Zone Starts or Truck Arrival:

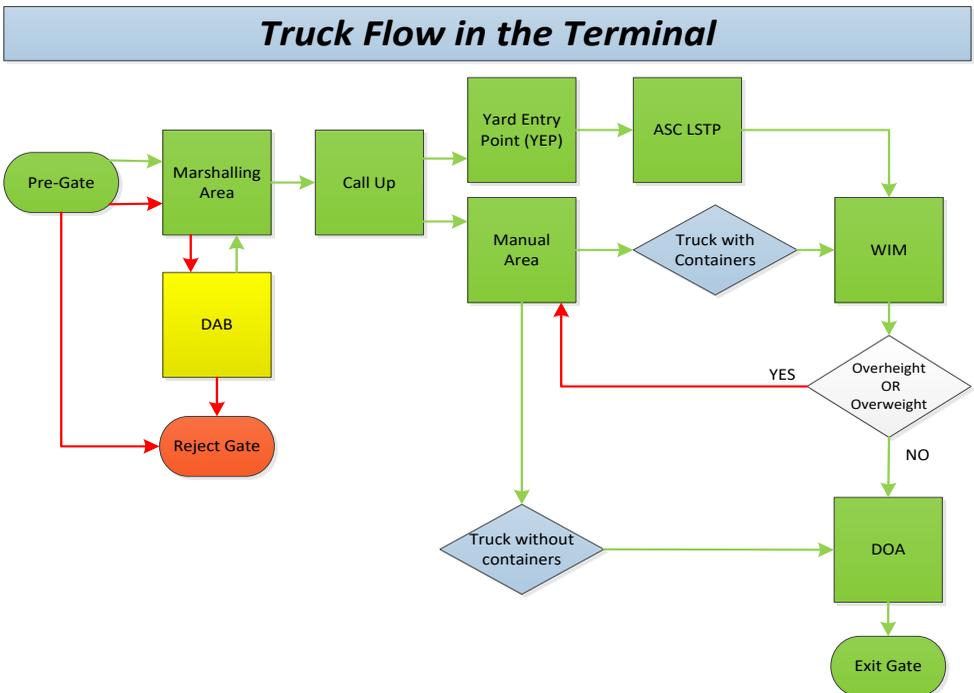
- Truck – Must be suitable for the Manifested Exchanges (COR Requirements)
- Containers – Ready for Exchange (Holds, Container in Yard, Payment)
- Truck Manifest – Must be Correct and Accurate (Manifest PIN), please ensure manifest is made prior to start of time-slot (note 15 min rule)
- MSIC – Driver MSIC is valid, including Site induction
- MSIC to be registered and linked to Hutchinson Ports
- Site inductions to be completed online 48hrs prior to arrival
- Manifest PIN – Driver must have Unique PIN for each Visit
- Arrival Time - Within the allocated Time-zone

3 Gate Operating Process (GOS)

Access to the terminal is controlled by an auto gate process. Information on the Auto Gate process includes:

1. Arrive at the Terminal:
 - Within the Allocated Time zone,
 - With Valid driver MSIC
 - With Manifest PIN
2. Truck Manifest – Every Truck Visit Must be Manifested correctly
3. Gate Kiosks – Follow Simple Screen Instructions
4. Driver Amenity Building (DAB) – Only Limited, Simple changes allowed
5. MSIC Scan at every Process Point – The MSIC Scan will identify the Driver, the Truck, and Location in Terminal

3.1 Terminal Truck Flow



See HPB Terminal Truck Traffic Flow diagram at the back of this handbook

3.2 Pre-Gate Process

The Pre Gate is the Entry Gate to the Terminal

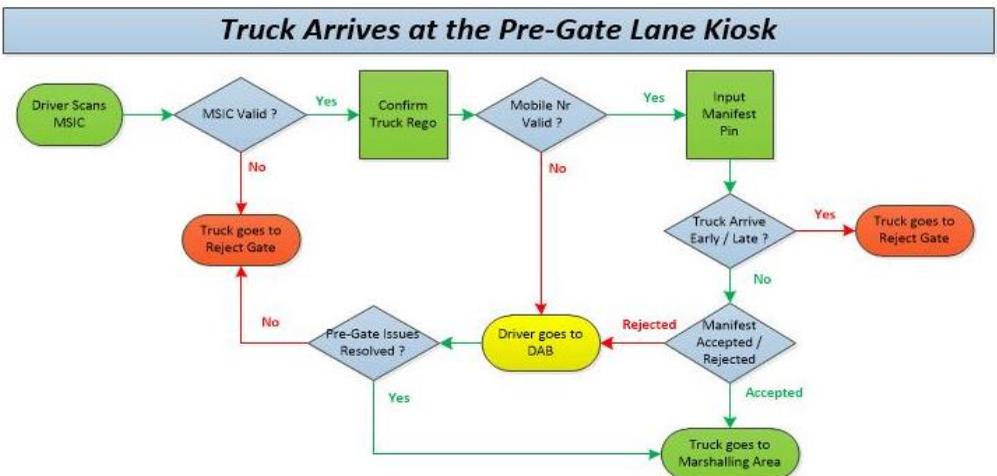
Truck Drivers to complete the following steps:

1. Truck Stops at Pre-Gate Kiosk:

- Scan MSIC
- Confirm/ Enter Truck Rego
- Confirm Mobile Phone Number. Terminal will utilize the mobile number to send SMS messages to the truck driver while in the terminal in the event of terminal evacuations, outages or terminal delays
- Enter Manifest PIN (Driver is allowed 3 Tries to get it right)

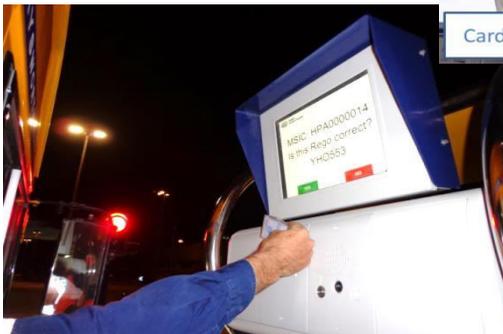
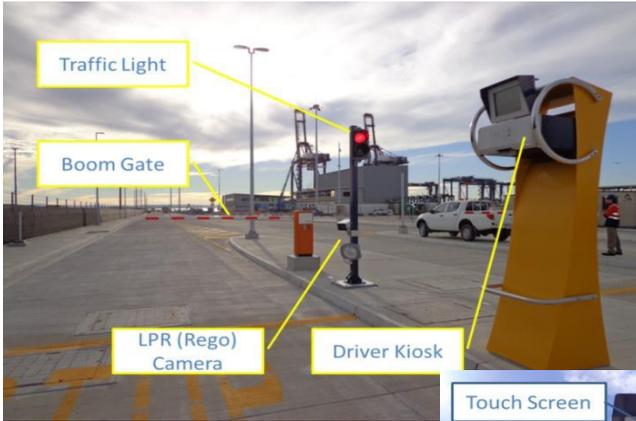
2. Truck Manifest Details will be displayed on Screen Confirm/ Reject

- Confirm -> Go to Truck Marshalling Area
- Reject -> Go to DAB
- The Driver will be rejected and sent to the Reject Gate if:
 - Arriving Early/ Late
 - No Manifest found or No Container Exchange
 - No Valid MSIC / Site Induction completed



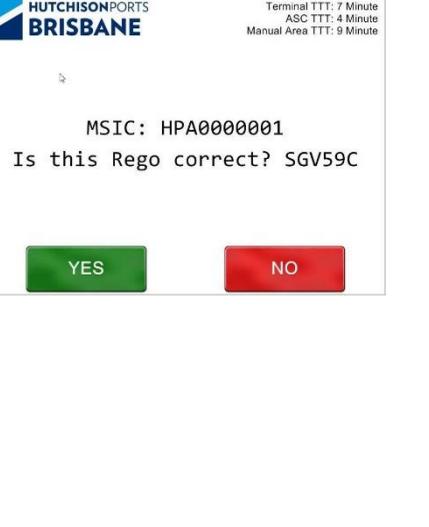
3.3 Pre-Gate Kiosk

Drivers are required to stop at the Pre Gate Kiosk swipe their MSIC and enter truck rego and manifest pin.



3.4 Pre-Gate – Driver Kiosk Screens

The following screens will be displayed on the Pre Gate Kiosk Screen

Steps and Actions	Screen Information
<p>Step 1</p> <p>First screen that will appear on the Pre Gate Kiosk</p>	
<p>Step 2</p> <p>Enter your truck rego number using the touch screen</p> <p>Press ENTER if details are correct</p> <p>Press CORR to correct errors in the number entered</p>	
<p>Step 3</p> <p>Confirm your rego details using the touch screen</p> <p>Press ENTER if details are correct</p> <p>Press NO to enter in a new truck rego</p>	

TRUCK DRIVER HANDBOOK
Step 4

Confirm your mobile phone number using the touch screen

Press YES if details are correct and continue with Step Five.

Press NO to enter in a new mobile number. The screen to the right will be displayed directing the truck to the "Exception Area". Jump to Section 4 "Driver Amenity Building (DAB)"




Terminal TTT: 7 Minute
ASC TTT: 4 Minute
Manual Area TTT: 9 Minute

Please verify that this is your correct phone number

9999999999

YES
NO




Terminal TTT: 7 Minute
ASC TTT: 4 Minute
Manual Area TTT: 9 Minute

MSIC: HPA0000001

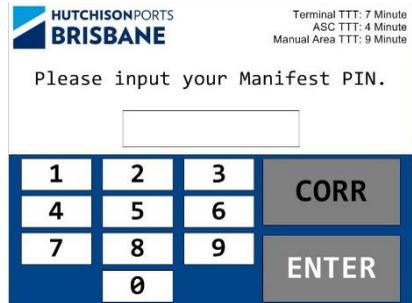
Go to the Exception Area.

Step 5

Enter your Manifest Pin using the touch screen

Press ENTER if details are correct

Press CORR to correct errors in the number entered




Terminal TTT: 7 Minute
ASC TTT: 4 Minute
Manual Area TTT: 9 Minute

Please input your Manifest PIN.

1	2	3	CORR
4	5	6	
7	8	9	ENTER
	0		

Step 6

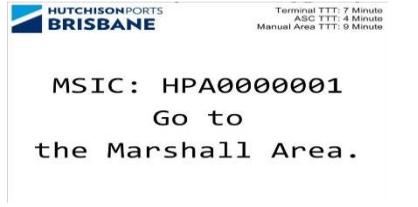
Review information on the screen and ACCEPT if details are correct or REJECT if details are incorrect




Terminal TTT: 7 Minute
ASC TTT: 4 Minute
Manual Area TTT: 9 Minute

Container	IC Mode	Length	Pos	Doors	Hold
COSU097841	GR	20	3		N

ACCEPT
CHANGE

<p>Directions</p> <p>You will receive one of the following directions</p> <p>Follow the direction on the screen and proceed to the Truck marshalling area</p>	
<p>Follow the direction on the screen and proceed to the Driver Amenities Building (DAB) to correct the problem</p>	

4 Driver Amenity Building (DAB)

If directed to go to the DAB at the Pre Gate Kiosk, the driver is to report to the DAB and use the kiosk to correct the problems.

Using the DAB Kiosk:

1. Scan MSIC
2. Enter Mobile Phone Number. Terminal will utilize the mobile number to send SMS messages to the truck driver while in the terminal in the event of terminal evacuations, outages or terminal delays
3. Enter Manifest PIN

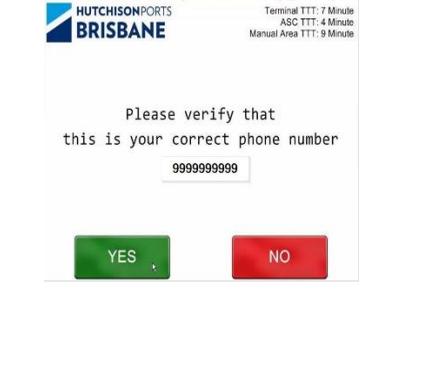
System will display the Manifested Container Details – Change Options:

- Remove Container
 - Change Container Position
 - Change Export Reefer Door Direction
 - Add Transit Container/ Change Grounding Container to Transit
4. Confirm/ Reject the Changed Details
 - Confirm -> Go to Truck Marshalling Area
 - Reject -> Go to Reject Gate (No Container Exchange)



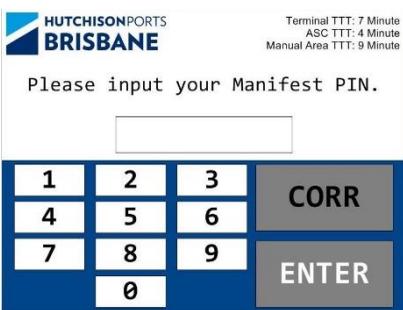
4.1 DAB – Driver Kiosk Screens

The following screens will be displayed on the DAB Kiosk Screen

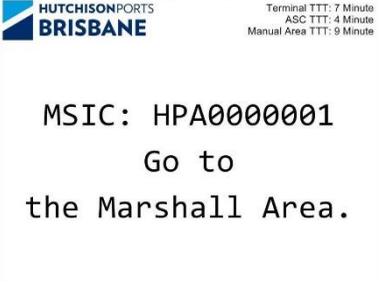
Steps and Actions	Screen Information
<p>Step 1</p> <p>First screen that will appear on the Pre Gate Kiosk</p>	
<p>Step 2</p> <p>Confirm your mobile phone number using the touch screen</p> <p>Press YES if details are correct and continue with Step Seven.</p> <p>Press NO to enter a new mobile number and continue with Step Three.</p>	

Steps and Actions	Screen Information
<p>Step 3</p> <p>Enter your mobile number using the touch screen</p> <p>Press ENTER if details are correct</p> <p>Press CORR to correct errors in the number entered</p>	
<p>Step 4</p> <p>Enter the SMS password code sent to the mobile number entered in Step Three.</p> <p>Press ENTER if details are correct</p> <p>Press CORR to correct errors in the number entered</p> <p>Press CANCEL to go back to the Welcome Screen</p>	
<p>Step 5</p> <p>If the incorrect password code is entered, the screen to the right will be displayed</p> <p>Press OK to re-enter the password code</p>	

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<p>Step 6</p> <p>If the correct password code is entered, the screen to the right will be displayed</p> <p>Press OK to continue</p>	 <p>The screenshot shows the Hutchison Ports Brisbane logo at the top left. On the top right, it lists: Terminal TTT: 7 Minute, ASC TTT: 4 Minute, Manual Area TTT: 9 Minute. The main text says 'Phone number was updated' followed by a text box containing '999999999'. Below this is a green 'OK' button.</p>																
<p>Step 7</p> <p>Enter your Manifest Pin using the touch screen</p> <p>Press ENTER if details are correct</p> <p>Press CORR to correct errors in the number entered</p>	 <p>The screenshot shows the Hutchison Ports Brisbane logo at the top left. On the top right, it lists: Terminal TTT: 7 Minute, ASC TTT: 4 Minute, Manual Area TTT: 9 Minute. The main text says 'Please input your Manifest PIN.' followed by an empty input box. Below the input box is a numeric keypad with buttons for 1-9 and 0. To the right of the keypad are two large buttons: 'CORR' and 'ENTER'.</p>																
<p>Step 8</p> <p>Review information on the screen and confirm the details using the touch screen and select either</p> <p>ACCEPT ADD TRANSIT REJECT</p>	 <p>The screenshot shows the Hutchison Ports Brisbane logo at the top left. Below the logo is a table with the following data:</p> <table border="1"> <thead> <tr> <th>Container</th> <th>IC Mode</th> <th>Length</th> <th>Pos</th> <th>Doors</th> <th>Hold</th> <th>Remove</th> <th>Change</th> </tr> </thead> <tbody> <tr> <td>EXPU4441234</td> <td>GR</td> <td>20</td> <td>1</td> <td>Alt</td> <td>N</td> <td></td> <td></td> </tr> </tbody> </table> <p>At the bottom of the screen are three buttons: 'ACCEPT' (green), 'ADD TRANSIT' (blue), and 'REJECT' (red).</p>	Container	IC Mode	Length	Pos	Doors	Hold	Remove	Change	EXPU4441234	GR	20	1	Alt	N		
Container	IC Mode	Length	Pos	Doors	Hold	Remove	Change										
EXPU4441234	GR	20	1	Alt	N												

Steps and Actions	Screen Information
<p>Step 9</p> <p>Enter new position for the container</p>	 <p>The screenshot shows the Hutchison Ports Brisbane logo at the top. Below it, the text reads: "MSIC: HPA0000008" followed by "Enter the new position." and "TRAN1234567". At the bottom, there are three yellow buttons labeled "1", "2", and "A".</p>
<p>Step 10</p> <p>Enter size of container</p>	 <p>The screenshot shows the Hutchison Ports Brisbane logo at the top. Below it, the text reads: "MSIC: HPA0000008" followed by "Enter the size of the container." and "TRAN4567111". At the bottom, there are two yellow buttons labeled "20'" and "40'".</p>
<p>Step 11</p> <p>Enter the container using the touch screen</p> <p>Press ENTER if details are correct</p> <p>Press CORR to correct errors in the number entered</p>	 <p>The screenshot shows the Hutchison Ports Brisbane logo at the top. Below it, the text reads: "Please input the container number." followed by an empty input field. At the bottom, there is a virtual keyboard with buttons for numbers 1-0, letters QWERTYUIOP, ASDFGHJKL, ZXCVBNM, and two buttons labeled "CORR" and "ENTER".</p>

Steps and Actions	Screen Information
<p>Step 12</p> <p>Review information on the screen and confirm your details using the touch screen and select either</p> <p>ACCEPT ADD TRANSIT REJECT</p>	 <p>The screenshot shows the Hutchison Ports Brisbane interface. At the top, it displays the Hutchison Ports logo and 'BRISBANE'. Below this is a table with columns: Container, IC Mode, Length, Pos, Doors, Hold, Remove, and Change. Two rows of container data are visible: 6661234 (GR, 20, 1, N) and TRAN4567111 (TR, 20, 2, N). To the right of the table are icons for 'Remove' (a red X) and 'Change' (a blue circular arrow). At the bottom of the screen are three large buttons: 'ACCEPT' (green), 'ADD TRANSIT' (blue), and 'REJECT' (red).</p>
<p>Directions</p> <p>You will receive one of the following directions</p>	 <p>The screenshot shows the Hutchison Ports Brisbane interface. At the top right, it displays terminal times: Terminal TTT: 7 Minute, ASC TTT: 4 Minute, and Manual Area TTT: 9 Minute. The main text on the screen reads: 'MSIC: HPA0000001' followed by 'Go to the Marshall Area.'</p>
<p>Follow the direction on the screen and proceed to the Truck marshalling area</p>	
<p>Follow the direction on the screen and contact the tower or exit terminal</p>	 <p>The screenshot shows the Hutchison Ports Brisbane interface. The main text on the screen reads: 'MSIC: HPA0000008' followed by 'Please contact the tower or proceed to the reject gate.'</p>

5 Marshalling Area - Call Up – YEP Gate

When directed park your truck in the marshalling area and wait for call up.

Wait in the Marshalling Area - Look for your Truck Rego on the Call Up Board

Call Up Board Display – Truck Rego and ASC Block ID or Manual Area ID

YEP Gate Process - When you Truck Rego is called up:

Steps and Actions	Screen Information
<p>Step 1</p> <p>The Call Up Board will provide the following information:</p> <ul style="list-style-type: none"> Truck Rego, ASC Block ID or Manual Area ID <p>When directed via the Call Up Board proceed to the ASC Yard Entry Point Gates or Manual Area</p>	
<p>Step 2</p> <p>ASC Yard Entry Point Gates</p> <p>Go to the YEP Gate Kiosk Scan your MSIC</p> <p>The YEP Kiosk screen will provide details of the which ASC Block</p>	
<p>Step 3 - A</p> <p>Directions</p> <p>You will receive one of the following directions:</p> <p>A. Follow Kiosk Screen Instructions and Traffic Light. Proceed into the allocated ASC Block</p>	 <p>MSIC: HPA0000001</p> <p>Go to a LSTP.</p> <p>Block: 1</p>
<p>Step 3 - B</p> <p>Manual Area</p> <p>B. Go to the Manual Area (TB-1)</p> <p>Driver must exit truck and wait in shelter on the pressure mat.</p> <p>Terminal Reach Stacker will service truck</p>	

6 Manual Area (TB-1)

TB-1 Area is a semi-automated truck gated area, where cargo is transferred using a Reach Stacker machine.



- At gate entry point, ensure twist locks are in the unlocked position.
- Driver completes MSIC swipe in verification
- Parks at demarcated stop line and exits vehicle.
- Proceeds to driver kiosk.
- Remains on mat during transfer.
- Exits driver booth and proceeds to vehicle.
- Ensures twist locks are locked (when receiving cargo) before exiting gate.
- Follows signs to exit terminal or move to next transfer.

6.1 TB-1 Driver Booth

Truck driver must enter and exit the booth via personal gates by pressing the flashing kiosk entry/exit button.





	E-Stop – Large RED EMERGENCY button, used in emergencies only
	BLUE light – Reachstacker is approaching - remain on the mat.
	ORANGE light – Transaction in progress – remain on the mat
	RED Light – Fault – press intercom when illuminated
	GREEN Light – Safety Checkpoint – Confirm presence/Task Completion

7 ASC LSTP Block and Truck Lanes

Each ASC block has five truck lanes



7.1 ASC LSTP - Safety Instructions

- 1) Awareness of other truck movements/ pedestrians
- 2) Speed limit 20km on site, additional care required when reversing
- 3) Stay within chosen lane (do not walk about)
- 4) Ensure PPE compliance: high viz clothing or vest, safety footwear
- 5) Follow all screen instructions
- 6) Exit LSTP via the designated route

7.2 ASC LSTP Driver Instructions

Ensure you follow the instructions below, if the steps are not completed you may not be serviced by the ASC.

1. Back the truck into an available lane in the assigned ASC Block, ensure your front twist locks of the trailer are in line with the marked position (see picture below)



2. Set the twist locks on trailer
3. Go into the Driver Booth
 - Scan the MSIC
 - Confirm that twist locks are okay
 - Contact the tower via the call button in the booth if there are any issues or concerns
4. Stay on the Pressure Mat until the ASC has completed the operation and is clear of the truck lanes
 - Remain on mat until light turns off, keep an eye on the screen
 - Only leave the Driver Booth if you need to reset the twist locks and only when the ASC is not in the LSTP truck lane area
 - The Screen instruction will tell you go to Exit Gate when all exchanges are completed

8 ASC LSTP Driver Booth Kiosk

ASC LSTP Driver Booth Driver to Stay on the Pressure Mat!

If a driver moves off the mat this will stop the ASC and effect the entire operation and all Truck turnaround times.

8.1 Truck Driver Booth Layout

	E-Stop – Large RED EMERGENCY button, eg if a truck is being lifted.
	WHITE Button – the button will flash when the laser barrier is ready to be activated, or reset. Press the button if the loading area is clear of personnel.
	BLUE light – ASC is approaching and Driver needs to be standing on the mat.
	ORANGE light – Transaction in progress – Driver must remain on the mat or the ASC will stop.
	RED Light – Fault – press intercom when illuminated to talk to the ASC operator
	GREEN Light – Safety Checkpoint – press AUTO PROCEED button if loading area and load is safe.



8.2 Laser Barrier Activation

Enter the ASC Truck Driver Booth once your vehicle is ready for servicing and the loading area is clear of personnel.

Once you enter the ASC Driver Booth, you must:

- 1) Swipe your MSIC
- 2) Confirm that all twistlocks are unlocked – OK
- 3) Check the operational area is clear of all pedestrians
- 4) Activate the laser barrier by pressing the flashing **WHITE** Button



NOTE: The white button will stop flashing when the laser barrier is enabled.

If you exit the Truck Driver Booth or someone enters the loading area while the vehicle is being serviced, the crane will stop and will require an ASC Operator to intervene.



Above image shows the laser barrier location

8.3 LSTP – Driver Booth Screens

The following screens will appear and require you to confirm the actions have been completed

Steps and Actions	Screen Information
<p>Step 1</p> <p>On entering the Driver Booth – stand on the pressure mat.</p> <p>Swipe your MSIC.</p> <p>Follow on screen instructions.</p> <p>Confirm “OK” when twist locks are unlocked.</p>	
<p>Step 2</p> <p>Stand on the pressure mat.</p> <p>Check the lane is clear of any pedestrians and the loading area is ready.</p> <p>Press the flashing WHITE button to enable the laser barrier.</p>	
<p>Directions / Actions</p> <p>When ASC is approaching it will make a buzzing sound - stay on the Pressure Mat in the booth.</p> <p>If the light curtain is not activated, the crane will not enter the lane for the service. A beeper will sound in the Driver Booth until the light curtain is activated.</p> <p>Keep an eye on the truck service.</p> <p>WARNING: Truck Drivers seen using their phone during the loading/unloading service risk having their jobs cancelled and terminal access revoked.</p>	

Safety Checkpoint

While in the Truck Driver Booth, it is critical that you continuously monitor the loading area.

During pick-up and drop-off, there are 2 safety checkpoints.

When the **GREEN** light is flashing, if the loading area and load are safe, press the **AUTO PROCEED** button (this will occur twice for each container).

If at any point there is an issue or emergency – for example: someone enters the loading area; or the trailer is being lifted; or the load has not landed correctly – press the **E-STOP** button immediately.



GREEN light and **AUTO PROCEED** button (large black mushroom button at top) are positioned on door to allow good vision of loading area.

Step 3 LOADING container (part A)

The container will be lowered above the trailer

When the container is in the correct position, the **green light** will flash

Check the loading area is safe

Check the container is directly above pins

Press the '**AUTO PROCEED**' button

Container will be landed

**Step 3 LOADING container (part B)**

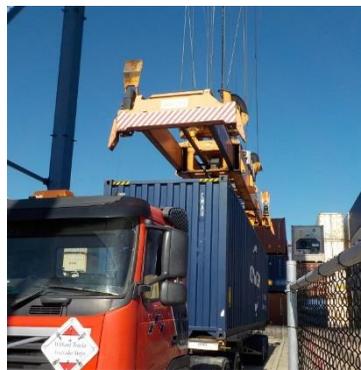
Once the container has been landed the **green light** will flash again

Check the load is safe

Check the container is landed on pins

Press the '**AUTO PROCEED**' button

The spreader will detach and move back to the ASC area.



Step 4 UNLOADING container (part A)

The spreader will be lowered above the container.

When the spreader is in the correct position above the container, the **green light** will flash.

Check the loading area is safe

Check the spreader is directly above container pockets.

Press the '**AUTO PROCEED**' button.

Spreader will land on the Container.


Step 4 UNLOADING container (part B)

Once the spreader has been landed on the container and locked on, the container will be hoisted approx. 300mm. At this point the **green light** will flash again.

Check the loading area is safe

Check the container is ready to be lifted

Press the '**AUTO PROCEED**' button.

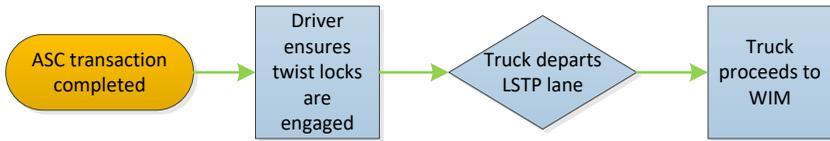
The spreader will continue hoisting the container and move back to the ASC for stacking.



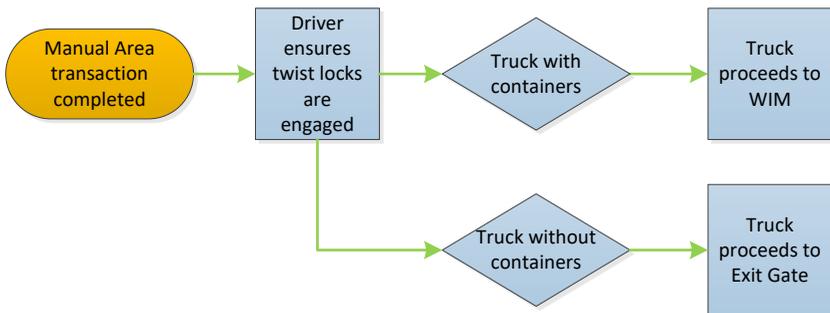
Directions / Actions
<p>When the truck service has been completed, engage twist locks and leave site safely following the designated exit route</p>



9 Exit LSTP Process



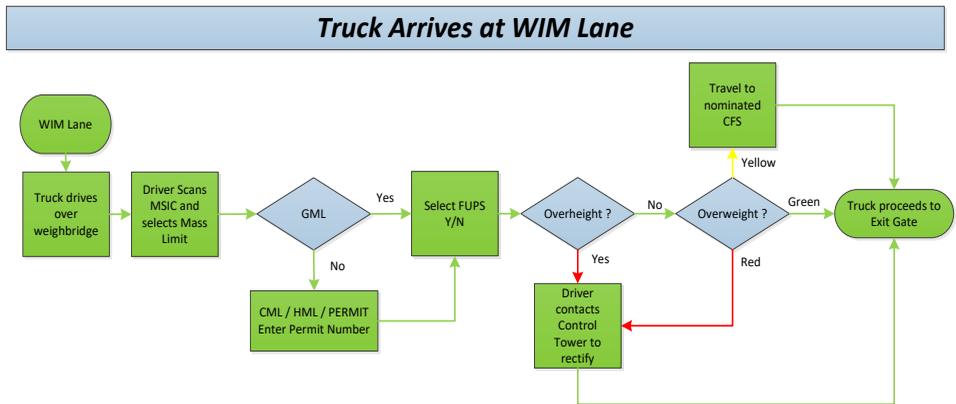
10 Exit Manual Area Process



11 Weigh in Motion (WIM) Process

All cargo exiting the HPB Terminal is subject to Weigh in Motion (WIM). This will provide a weight of the vehicle as well as a height reading to comply with CoR regulations. It will also allow truck drivers to confirm that the cargo is properly restrained.

The Gate Operating System (GOS) will control the truck progress in the WIM lane using traffic light and boom gate at the lane entry.



1. The GOS will allow the truck to proceed into the WIM lane when it is available.
2. The weighbridge will weigh the truck and send the calculated results to the GOS.
3. The truck will approach the pedestal at the lane exit where the driver will scan the MSIC. The GOS will record the WIM results and the Truck exchange details.
 - a. Message to the driver via the WIM lane exit Kiosk screen
 - b. Traffic/ indicator lights will inform the driver of WIM results and required actions by colour. Green / Orange / Red
 - c. WIM printer will print a receipt confirming the recorded results.
 - d. Boom gate will open and allow the truck to exit the WIM lane.
4. The GOS will store the WIM process timestamps and events as part of the truck visit log

Note: If a breach of the regulations occurs per the following classifications Minor (Green light) and Substantial (Orange light) breaches must report to a CFS in the port precinct Severe (Red light) is not permitted to leave the Terminal



----- WEIGHBRIDGE RECEIPT -----

HUTCHISON PORTS
BRISBANE

Visit ID: 449673
 Trucking Company: HPA0001122
 MSIC: GML
 Mass Limit: GML
 Mass Limit Permit: N/A
 Tare: No

Weight Status:
RED
OVERHEIGHT

Gross Weight:
18692 KG

Truck Layout:
111

Gross Weight Overload:
933 KG

Axle Group Weights:
1 - Weight: 4433.7 KG
- Overload: 933 KG
2 - Weight: 6922.5 KG
- Overload: 0 KG
3 - Weight: 7337.5 KG
- Overload: 0 KG

Arrived on 31/01/2020 at 10:49
 Printed on 31/01/2020 at 12:09

Instructions to Drivers:
RED - Severe Breach
 Call Terminal Control for Rehandling
YELLOW - Minor or Substantial Breach
 - Travel to a nominated CFS
GREEN - No Breach
 Proceed to Exit
Truck Height Breach
 - Call Terminal Control for Rehandling

Ask the Truck Driver's responsibility to tick the Weight Ticket and ensure that the truck loading is in compliance with the relevant regulations. SCT will award penalties upon request from the Truck driver if subject to SCT's Truck Services Terms and Conditions.

----- END OF WEIGHBRIDGE RECEIPT -----

5. Trucks which verify that the cargo is not restrained will not be permitted to leave the terminal.
6. Trucks not permitted to leave terminal must follow the designated route to have container / containers removed to comply with CoR regulations.

11.1 WIM – Driver Kiosk Screens

The following screens will be displayed on the WIM Kiosk Screen

Steps and Actions	Screen Information
<p>Step 1</p> <p>The GOS will allow the truck to proceed into the WIM lane when it is available</p> <p>Maximum speed limit is 15km</p> <p>Please maintain a constant speed over the weighbridge</p>	
<p>Step 2</p> <p>The truck will approach the WIM Kiosk at the lane exit where the driver will scan their MSIC.</p>	
<p>Step 3</p> <p>Selects the Mass Limit for the truck</p>	

TRUCK DRIVER HANDBOOK

<p>Mass Limit - GML</p> <p>Select YES or NO to indicate if truck is fitted with FUPS</p>	 <h2 style="text-align: center;">FUPS Present?</h2> <div style="display: flex; justify-content: space-around; margin-top: 20px;"> YES NO </div>																																												
<p>Select YES or NO to confirm GML mass limit overview</p>	 <p style="text-align: right;">Mass Limit Overview</p> <p style="text-align: center;">Is this information correct?</p> <p style="text-align: center;"> Mass Limit Type GML FUPS Present? Yes </p> <div style="display: flex; justify-content: space-around; margin-top: 20px;"> YES NO </div>																																												
<p>Mass Limit - CML</p> <p>Enter the CML mass limit identifier</p>	 <p style="text-align: center;">Please input mass limit identifier.</p> <div style="border: 1px solid #ccc; padding: 10px; margin: 10px auto; width: 80%;"> <div style="border-bottom: 1px solid #ccc; height: 20px; margin-bottom: 5px;"></div> <table border="1" style="width: 100%; text-align: center; border-collapse: collapse;"> <tr> <td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>0</td> <td style="background-color: #999; color: white; font-size: 0.8em;">CORR</td> </tr> <tr> <td>Q</td><td>W</td><td>E</td><td>R</td><td>T</td><td>Y</td><td>U</td><td>I</td><td>O</td><td>P</td> <td style="background-color: #999; color: white; font-size: 0.8em;">ENTER</td> </tr> <tr> <td>A</td><td>S</td><td>D</td><td>F</td><td>G</td><td>H</td><td>J</td><td>K</td><td>L</td><td></td> <td style="background-color: #F44336; color: white; font-size: 0.8em;">CANCEL</td> </tr> <tr> <td>Z</td><td>X</td><td>C</td><td>V</td><td>B</td><td>N</td><td>M</td><td></td><td></td><td></td> <td></td> </tr> </table> </div>	1	2	3	4	5	6	7	8	9	0	CORR	Q	W	E	R	T	Y	U	I	O	P	ENTER	A	S	D	F	G	H	J	K	L		CANCEL	Z	X	C	V	B	N	M				
1	2	3	4	5	6	7	8	9	0	CORR																																			
Q	W	E	R	T	Y	U	I	O	P	ENTER																																			
A	S	D	F	G	H	J	K	L		CANCEL																																			
Z	X	C	V	B	N	M																																							
<p>Select YES or NO to indicate if truck is fitted with FUPS</p>	 <h2 style="text-align: center;">FUPS Present?</h2> <div style="display: flex; justify-content: space-around; margin-top: 20px;"> YES NO </div>																																												

TRUCK DRIVER HANDBOOK

Select YES or NO to confirm CML mass limit overview	 Mass Limit Overview Is this information correct? Mass Limit Type CML FUPS Present? Yes Mass Limit Identifier 123 <input type="button" value="YES"/> <input type="button" value="NO"/>
Mass Limit - HML Enter the HML mass limit identifier	 Please input mass limit identifier. 
Select YES or NO to indicate if truck is fitted with FUPS	 <h2 style="text-align: center;">FUPS Present?</h2> <input type="button" value="YES"/> <input type="button" value="NO"/>
Select YES or NO to confirm HML mass limit overview	 Mass Limit Overview Is this information correct? Mass Limit Type HML FUPS Present? No Mass Limit Identifier 123 <input type="button" value="YES"/> <input type="button" value="NO"/>

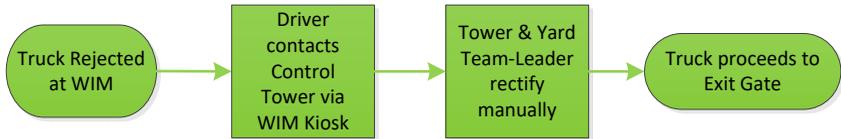
Mass Limit - PERMIT	 <p>Please input mass limit identifier.</p> <input type="text"/> 						
Enter the PERMIT mass limit identifier	 <p>Select YES or NO to indicate if truck is fitted with FUPS</p> <h2 style="text-align: center;">FUPS Present?</h2> <div style="display: flex; justify-content: space-around; margin-top: 20px;"> YES NO </div>						
Select YES or NO to confirm PERMIT mass limit overview	 <p>Mass Limit Overview</p> <p>Is this information correct?</p> <table style="margin-left: 40px;"> <tr> <td>Mass Limit Type</td> <td>PERMIT</td> </tr> <tr> <td>FUPS Present?</td> <td>No</td> </tr> <tr> <td>Mass Limit Identifier</td> <td>123</td> </tr> </table> <div style="display: flex; justify-content: space-around; margin-top: 20px;"> YES NO </div>	Mass Limit Type	PERMIT	FUPS Present?	No	Mass Limit Identifier	123
Mass Limit Type	PERMIT						
FUPS Present?	No						
Mass Limit Identifier	123						
Step 4	 <p>Please confirm the weighbridge result:</p> <p style="text-align: center;">GREEN</p> <p style="text-align: center;">No Breach Proceed to Exit</p> <div style="text-align: center; margin-top: 20px;"> OK </div>						
Kiosk will display truck weight result GREEN – No Breach YELLOW – Minor Breach RED – Severe Breach Select OK							

<p>Step 5</p> <p>Kiosk will display truck over height result</p> <p>GREEN – No Breach</p> <p>OVERHEIGHT – Severe Breach</p> <p>Select OK</p>	 <p>Please confirm the weighbridge result: GREEN</p> <p>No Breach Proceed to Exit</p> <p><input type="button" value="OK"/></p>
<p>Step 6</p> <p>Kiosk will print a ticket of WIM results</p>	 <p>MSIC: HPA0001122</p> <p>Your ticket is printing...</p>
<p>Step 7</p> <p>Once ticket is printing, truck can proceed to Exit Gate</p>	 <p>MSIC: HPA0001122</p> <p>Go to the Exit Gate.</p>

11.2 Truck Rejected at the WIM- Breach Conditions

Trucks that are rejected at the WIM as a result of an over height breach or over weight breach will need to contact the Control tower via the WIM Kiosk to have the breach manually rectified before leaving the terminal.

Truck Rejected at the WIM



The following screens will be displayed on the WIM Kiosk Screen showing rejected / breach conditions that require truck to be manually rectified.

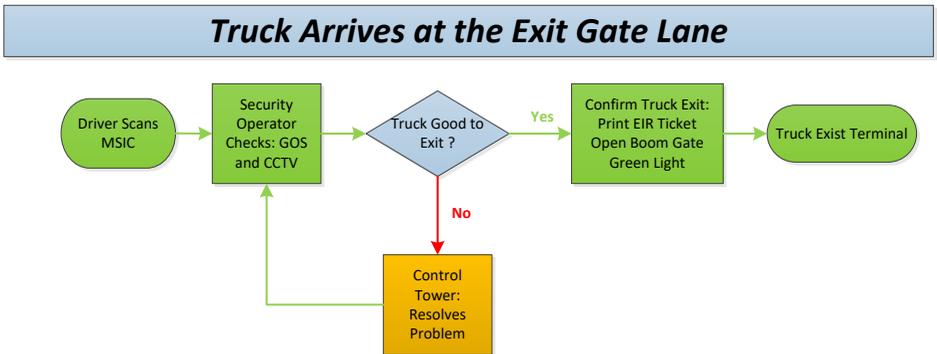
Over Height Breach	 <p>Please confirm the weighbridge result: OVERHEIGHT</p> <p>Truck Height Breach Call Terminal Control for Rehandling</p> <p style="text-align: center;"><input type="button" value="OK"/></p>
Over Weight Breach - YELLOW	 <p>Please confirm the weighbridge result: YELLOW</p> <p>Minor or Substantial Breach Travel to a nominated CFS</p> <p style="text-align: center;"><input type="button" value="OK"/></p>
<p>WIM Kiosk will display as an OVERHEIGHT breach.</p> <p>Driver to use WIM Kiosk intercom to contact Control Tower</p>	<p>WIM Kiosk will display as a YELLOW breach.</p> <p>Driver has the option to use WIM Kiosk intercom to contact Control Tower, but are required to travel to a nominated CFS once they depart the terminal</p>

Over Weight Breach - RED	 <p>Please confirm the weighbridge result: RED</p> <p>Severe Breach Call Terminal Control for Rehandling</p> <p style="text-align: center;"><input type="button" value="OK"/></p>
<p>WIM Kiosk will display as a RED breach.</p> <p>Driver to use WIM Kiosk intercom to contact Control Tower</p>	

12 Exit Gate Process

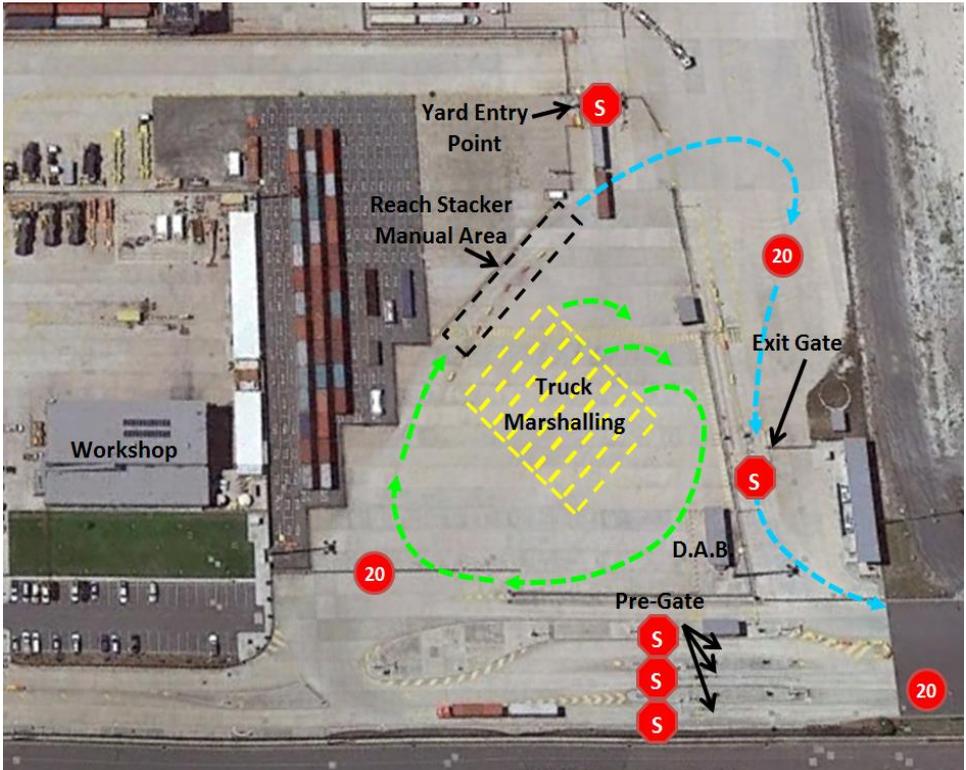
Drivers are to follow the following process to exit the Terminal.

Import cargo exiting the Terminal is subject to inspection for external contamination by DAFF Officers. Contaminated cargoes could be restricted from exiting the port precinct and directed to a DAFF treatment facility outside of the Terminal.



Steps and Actions	Screen Information
<p>Go to the Exit Gate Lane Kiosk:</p> <ul style="list-style-type: none"> • Scan MSIC • Wait for Screen Instructions <p>The Security will do the necessary checks before authorizing the truck exit</p> <p>Exit Terminal when the green light comes on, and the boom gate opens</p>	  <p>MSIC: OSC0166836 Please wait while your Truck is processed...</p>

13.2 Call Up to Manual Area



13.3 Call Up to Manual Area Exit via WIM



13.4 Call Up to ASC Blocks (LSTP)

